

DOAB LOGIN PROCEDURE

FIRST TIME LOGIN FOR PUBLISHERS

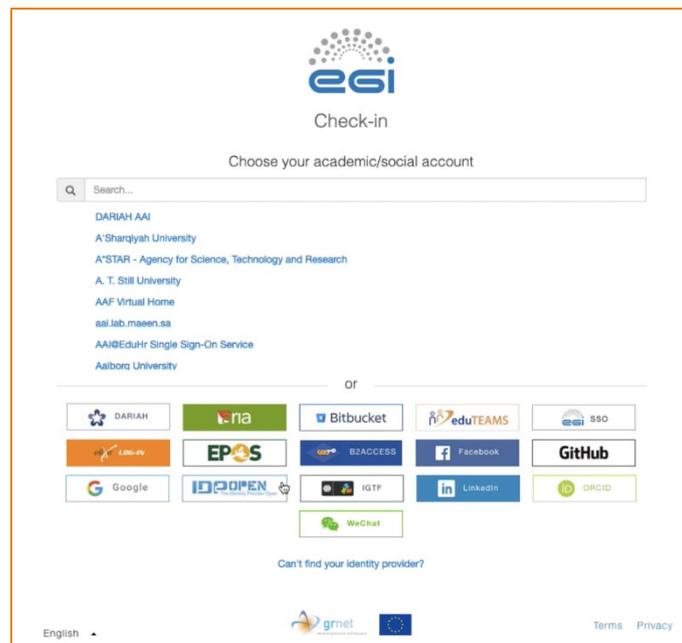
As a publisher, you can add and update your books online. To enable this, you need to be recognized as a publisher by the DOAB system. This document lists the steps to take; this procedure should be followed just once. After successfully finishing the procedure, you can seamlessly login into DOAB.

STEP 1

First, go to the DOAB platform (<https://www.doabooks.org> or <https://directory.doabooks.org>) and click on “Publisher login” on the top right of the page.

STEP 2

As this is likely your first visit to the EGI Check-in system (<https://aai.egi.eu>), please follow the procedure to register there. Start by first selecting the account you will want to use to connect to DOAB (it can be your university account thanks to eduGAIN, your Google account, ORCID account, or any other account available there).



Choose the Identity Provider you will use (university login, or social media)

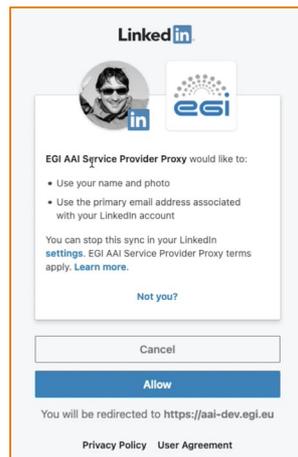
STEP 3

The registration procedure, for first timers, is going to take a few minutes to complete and will guide you through the different pages. Here are a few screenshots of the full procedure with a new LinkedIn account (after clicking on “LinkedIn”). You can also find more information on the EGI website (<https://docs.egi.eu/users/check-in/signup/>).



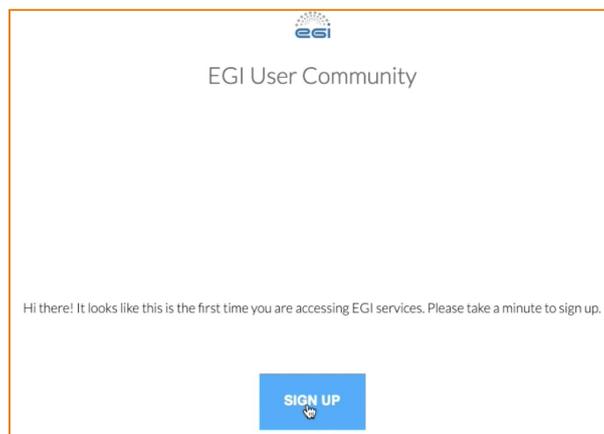
The image shows the LinkedIn login interface. At the top, it says "LinkedIn" with the logo. Below that is "Welcome Back" and a message: "Don't miss your next opportunity. Sign in to stay updated on your professional world." There are two input fields: "Email or Phone" and "Password". The "Password" field has a "Show" link to its right. Below the fields are two buttons: "Cancel" and "Sign in". At the bottom, there is a link for "Forgot password?" and a link for "New to LinkedIn? Join now".

Enter username/password for LinkedIn



The image shows a LinkedIn authorization dialog box. At the top, it says "LinkedIn" with the logo. Below that is a profile picture of a person and the "ESI" logo. The text reads: "EGI AAI Service Provider Proxy would like to:" followed by a list of permissions: "• Use your name and photo" and "• Use the primary email address associated with your LinkedIn account". Below the list, it says: "You can stop this sync in your LinkedIn settings. EGI AAI Service Provider Proxy terms apply. [Learn more.](#)" There is a "Not you?" link. At the bottom, there are "Cancel" and "Allow" buttons. Below the buttons, it says: "You will be redirected to <https://aai-dev.egi.eu>" and links for "Privacy Policy" and "User Agreement".

Accept to share the information from LinkedIn to EGI AAI Service



The image shows the EGI User Community sign-up screen. At the top, it says "ESI" with the logo. Below that is "EGI User Community". The main text reads: "Hi there! It looks like this is the first time you are accessing EGI services. Please take a minute to sign up." At the bottom, there is a blue "SIGN UP" button with a mouse cursor over it.

Start the process of registration in EGI AAI (Check-In)

The screenshot shows the 'EGI User Community' registration page. It includes fields for Name (Given Name: Yoann, Family Name: Moranville), Email (yoann.moranville), and Organisation (Your organisation). Below these fields is a section for the 'Agree to Acceptable Use Policy and Conditions of Use (AUP)', with a 'Review Acceptable Use Policy' button and an 'I Agree' checkbox. A 'SUBMIT' button is located at the bottom right. Logos for 'grnet' and the European Union are visible at the bottom of the page.

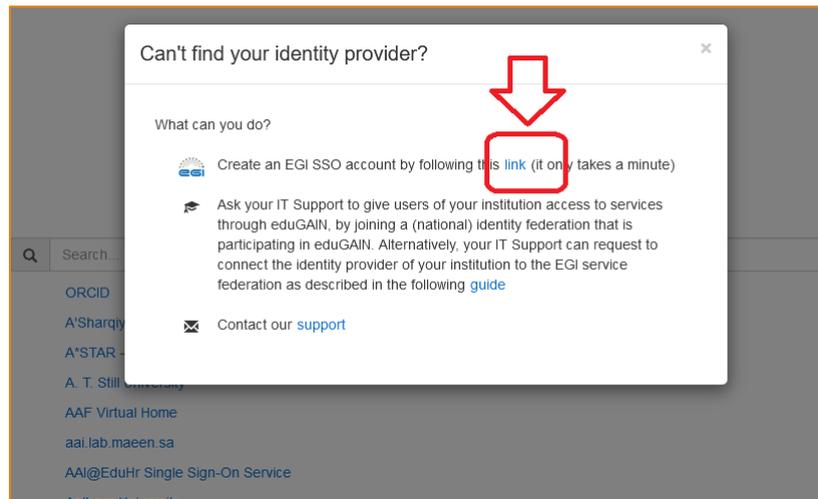
Your name and email should be correct, please enter your publisher's name under the "Organisation" field

CAN'T FIND YOUR IDENTITY PROVIDER?

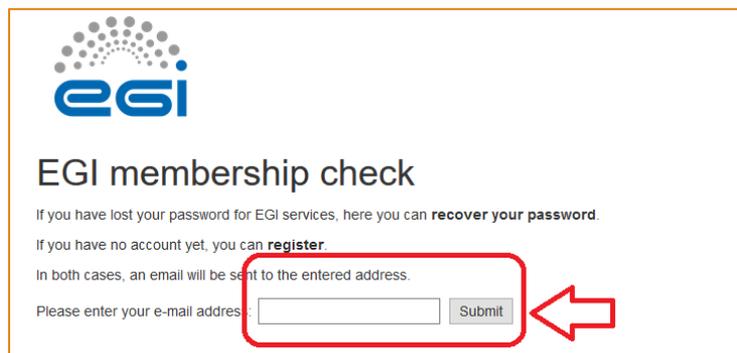
If you can't find your identity provider, you can use the following procedure to create an account.

The screenshot shows the 'Check-in' page with the heading 'Choose your academic/social account'. A search bar is present above a list of providers including ORCID, A'Sharqiyah University, A*STAR, A. T. Still University, AAF Virtual Home, aal.lab.maeen.sa, AAI@EduHr Single Sign-On Service, Aalborg University, and Aalto University. Below the list is an 'OR' separator and a grid of identity provider logos: ORCID, Bitbucket, EGI SSO, LOG-IN, B2ACCESS, Facebook, GitHub, Google, eduTEAMS, ID OPEN, IGTF, LinkedIn, and WeChat. A red box highlights the text 'Can't find your identity provider?' with a red arrow pointing to it. The footer includes the text 'Nederlands', 'grnet', 'Terms Privacy', and copyright information: 'Copyright ©2016-2021 | Check-in is an EGI service provided by GRNET, receiving funding from the EGI Foundation (EGI.eu) and the EOSC-hub project (Horizon 2020) under Grant number 777536 | Powered by RCIAM'.

Click on the link "Can't find your identity provider"



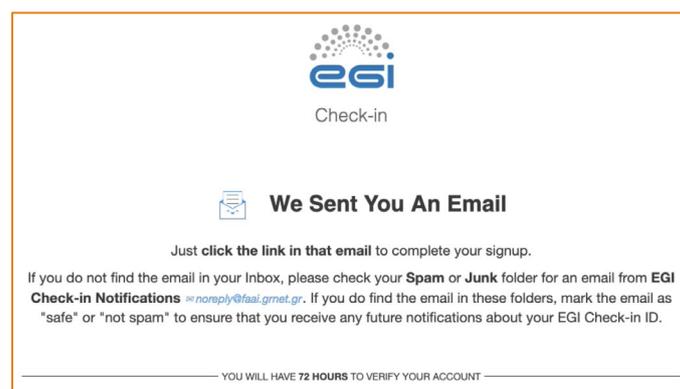
Click the link to create an EGI SSO account.



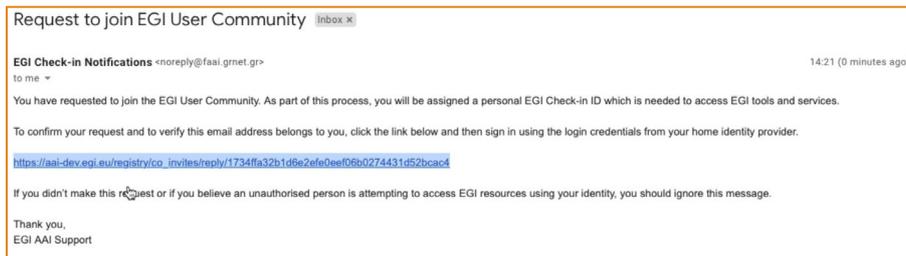
Submit your mail address.

STEP 4

Depending on the account chosen to login, you might need to validate your email address (this is the case for LinkedIn for example, but not for a Google account). If you cannot find the validation email, please check your spam/junk folder(s). After validating, you will need to finish the procedure.



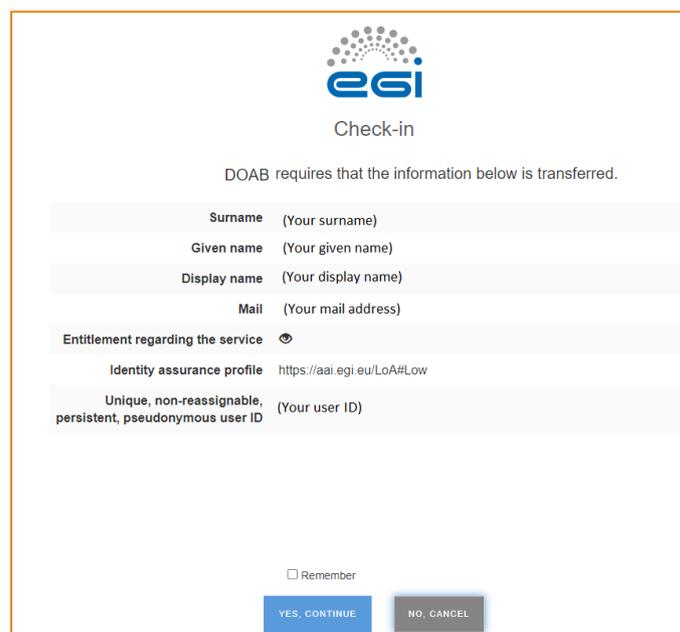
You are asked to check your email at this point, to validate your email address. This step is bypassed with some Identity Providers (e.g. Google)



The email you will receive, with the link you need to click/enter



After clicking on the link, you need to validate the invitation to use EGI Check-In



The screenshot shows the 'EGI Check-in' validation form. It features the EGI logo and the text 'Check-in'. Below this, it states 'DOAB requires that the information below is transferred.' The form contains several input fields: 'Surname (Your surname)', 'Given name (Your given name)', 'Display name (Your display name)', and 'Mail (Your mail address)'. There is also a section for 'Entitlement regarding the service' with an eye icon. Below this, it shows 'Identity assurance profile' with the URL 'https://aai.egi.eu/LoA#Low' and a field for 'Unique, non-reassignable, persistent, pseudonymous user ID (Your user ID)'. At the bottom, there is a 'Remember' checkbox and two buttons: 'YES, CONTINUE' and 'NO, CANCEL'.

The EGI Check-In will send you back to the DOAB server, but before, it asks you if you approve sharing the displayed information with DOAB. Click on "Yes, Continue".

STEP 5

Once this procedure is finished, you will be redirected to DOAB where an error message will be shown. This is normal: this page explains how to contact the DOAB administrators to be added to the correct Publisher group.

Home / DOAB login failed

Login failed

You tried to login to the Directory of Open Access Books, but unfortunately we did not recognize you as a publisher. If you are trying to login for the first time, please contact the DOAB administrators with the following information:

- Your name
- Email address
- Publisher name

In order to finish the authentication process, we will send you a link to join the OPERAS Virtual Organisation. This will enable us to add you as a publisher for DOAB. After the authentication process is completed, you will be able to add and update titles in the Directory of Open Access Books and maintain your publisher data.

If you are a publisher and want to join DOAB, please [go to this page](#), which explains the application process.

The login procedure is *for publishers only*. DOAB is free to use for everyone and you do not have to login to use DOAB or to download the metadata.

Échec de la connexion

Vous avez essayé de vous connecter au Directory of Open Access Books (DOAB), mais nous ne vous avons malheureusement pas reconnu en tant qu'éditeur. Si vous essayez de vous connecter pour la première fois, veuillez contacter les administrateurs DOAB avec les informations suivantes:

- Votre nom
- Adresse e-mail
- Nom de l'éditeur

Afin de terminer le processus d'authentification, nous vous enverrons un lien pour rejoindre l'organisation virtuelle OPERAS. Cela nous permettra de vous ajouter en tant qu'éditeur pour le DOAB. Une fois le processus d'authentification terminé, vous pourrez ajouter et mettre à jour des titres dans le répertoire des livres Open Access, ainsi que vos données d'éditeur.

Si vous êtes un éditeur et souhaitez rejoindre le DOAB, veuillez vous rendre à [cette page](#), qui explique le processus de candidature.

La procédure de connexion est *réservée aux éditeurs*. Le DOAB est gratuit pour tout le monde et vous n'avez pas besoin de vous connecter pour utiliser DOAB ou pour télécharger les métadonnées.

Error page after login, where the next step should be taken by the publisher to send an email to the DOAB Admins

STEP 6

Please send an email to the DOAB administrators (Ronald Snijder - [r.snijder\[@\]oopen.org](mailto:r.snijder[@]oopen.org) or Lotte Kruijt - [l.kruijt\[@\]oopen.org](mailto:l.kruijt[@]oopen.org)) with the following information:

- Name
- Email address
- Publisher name

STEP 7

The DOAB administrators will send an email with a link to the OPERAS-VO enrolment procedure https://aai.egi.eu/registry/co_petitions/start/coef:73.

STEP 8

The DOAB administrators will make sure that you are part of two groups :

- In the OPERAS-VO group (by accepting the petition received by email)
- In the correct Publisher group in DOAB, enabling the creation of new titles and giving access to the titles listed in DOAB

STEP 9 / RESULT

You can login and edit your published documents in DOAB.

**YOU WILL HAVE TO FOLLOW THIS THIS PROCEDURE JUST ONCE.
AFTER COMPLETING THE REGISTRATION PROCEDURE, SIMPLY LOGGING IN AT THE
DOAB WEBSITE WILL SUFFICE TO ACCESS YOUR TITLE COLLECTION.**